



# BUDGET PANEL

**Wednesday, 16th January, 2013**

**7.00 pm**

**Town Hall, Watford**

**Publication date: 8 January 2013**

**CONTACT**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Sandra Hancock in Legal and Property Services on 01923 278377 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) .

Welcome to this meeting. We hope you find these notes useful.

## **ACCESS**

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

## **FIRE/EMERGENCY INSTRUCTIONS**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

## **MOBILE PHONES**

Please ensure that mobile phones are switched off before the start of the meeting.

# COMMITTEE MEMBERSHIP

Councillor J Dhindsa (Chair)

Councillor S Rackett (Vice-Chair)

Councillors J Aron, G Derbyshire, S Greenslade, P Jeffree, A Khan, R Martins and P Taylor

## AGENDA

### PART A - OPEN TO THE PUBLIC

1. **APOLOGIES FOR ABSENCE/COMMITTEE MEMBERSHIP**
2. **DISCLOSURE OF INTERESTS (IF ANY)**
3. **MINUTES**

The minutes of the meeting held on 27 November 2012 to be submitted and signed. *(All minutes are available on the Council's website.)*

4. **DRAFT REVENUE AND CAPITAL ESTIMATES 2013/2016** (Pages 1 - 2)

Report of the Head of Strategic Finance

***The Cabinet report referred to in the Head of Strategic Finance's report to Budget Panel has been printed separately.***

5. **DATES OF NEXT MEETINGS**

- Tuesday 12 February 2013

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# Agenda Item 4

**Report to:** Budget Panel  
**Date of meeting:** 16<sup>th</sup> January 2013  
**Report of:** Head of Strategic Finance  
**Title:** Draft Revenue and Capital Estimates 2013/2016

## **1.0 SUMMARY**

- 1.1 This report includes the Draft Report to Cabinet for its meeting on 21<sup>st</sup> January 2013 and provides all relevant information regarding revenue and capital estimates.
- 1.2 The Budget Panel is requested to consider the attached report and to provide any observations to enable Cabinet to make firm decisions at its forthcoming meeting.
- 1.3 In order to assist the Budget Panel, the recommendations in the attached report provide a 'check list' of the issues to be addressed.

## **2.0 RECOMMENDATIONS**

- 2.1 The Budget Panel is asked to consider the attached report with a view to forwarding comments to Cabinet for its meeting on 21<sup>st</sup> January 2013.

### **Contact Officer:**

For further information on this report please contact:

Bernard Clarke, Head of Strategic Finance, telephone extension 8189, email [bernard.clarke@watford.gov.uk](mailto:bernard.clarke@watford.gov.uk)

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